

Appendix 2

	Recommendation	Response	Assigned to	Timeframe	Update
1	<p>Publish the quarterly Contracts Forward Plan on the Council's website and use the Members Bulletin to alert Councillors when it is updated</p>	<ul style="list-style-type: none"> Quarterly Contracts Forward Plan is currently published on the Council's intranet as part of the quarterly reporting to Cabinet. The Contracts Forward Plan will now also be published on the main Council website Notification will be published in the Members Bulletin every quarter 	Procurement/ Communications	September 2015	Action Completed
2	<p>Officers periodically review the Council's approach to securing Community Benefits to ensure that:</p> <ul style="list-style-type: none"> Community benefits are maximised whilst securing value for money Community benefits good practice is shared across Council services and category management areas 	<ul style="list-style-type: none"> Central Contracts Register has been updated to record Community Benefits secured against each contract. Work has commenced with Economics Development team to review guidance and support for bidders. A Project Manager has been appointed to support contract officers on economics and community benefits requirements as part of contracts specification development. Communication of community benefits good practices will be incorporated as part of the wider Best Value Procurement Improvement Programme is underway. A review of all Community Benefits secured since implementation of the Community Benefits into contract has been initiated. 	Procurement	September 2015	<ul style="list-style-type: none"> Progress will be reported as part of the Annual Procurement Report, which will be reported to Cabinet.
3	<p>Communicate to residents the community benefits that are being achieved by the Council through major procurement activity and current contracts.</p>	<ul style="list-style-type: none"> Work has commenced into investigating wider publication of the employment and community benefits which been secured for Tower Hamlets residents. 	Procurement / Communications	September 2015	<ul style="list-style-type: none"> Progress will be reported as part of the Annual Procurement Report, which will be reported to Cabinet.

4	<p>Consider accredited learning for those involved in supporting high risk or high spend procurement and contract management activities.</p>	<ul style="list-style-type: none"> • Targeted Procurement training is underway to improve procurement knowledge and skills across the organisation. • A Procurement Training Programme is being developed as part of the Best Value Procurement Improvement Programme to improve procurement and commercial skills within the organisation. Additionally, a new approach to local supplier development programme is also being investigated. 	<p>Procurement</p>	<p>December 2015</p>	<ul style="list-style-type: none"> • New Corp Procurement Training Programme implemented as of July 2015 • Series of training and development programme for local businesses/suppliers being commissioned through Economic Development
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5	Publicise further Find it, Fix it, Love it (FiFiLi) to increase its use including a focus on utilising the support of 37% of staff members who live in Tower Hamlets.	<ul style="list-style-type: none"> Once the redesigned app is ready to go live, this will be publicised widely, both internally and externally. Internally, this will include an article on the council Intranet; in both Members' and Managers' briefing emails; in the TH Now internal magazine and the CLC directorate newsletter. Externally, this will be publicised with an article in East End Life – based on a press release that will be circulated to the local media, Black and Minority Ethnic (BME) media and regional news outlets. This will then be publicised widely on social media, most notably through Twitter. 	CLC / Communications	June / July 2015	<p style="text-align: center;">Action Completed</p> <ul style="list-style-type: none"> A press release was published on the intranet and the LBTH website and circulated to 118 local, regional, BME and local authority trade media outlets in June 2015. This was supplemented by articles in East End Life. Information has also been shared via the Manager's briefing and an article will also be published in the August edition of the TH Now magazine. The press release was actively publicised between June 1 and August 1, 2015 and regular posts continue to be published on Twitter and Facebook.
6	Explore wider use of mobile app technology in Council services informed by the experience of FiFiLi.	<ul style="list-style-type: none"> Mobile technology (including mobile app technology) will be considered at the Council's ICT Partnership governance forums, known as Strategic Operations Boards and the Strategic Partnership Board. Digital developments for both residents and staff will form part of the overall Digital Strategy being developed. The FiFiLi experience to date will provide valuable information as to our future direction. 	ICT	Ongoing	<ul style="list-style-type: none"> A Digital Strategy is being developed and will be considered by Cabinet